

NATIONAL
BOOK
tokens



Bookseller Guide

How to REDEEM a National Book Token Electronic Gift Card using the Web

Recommended solution for booksellers with broadband
computer access

CLICK your mouse to start the demo

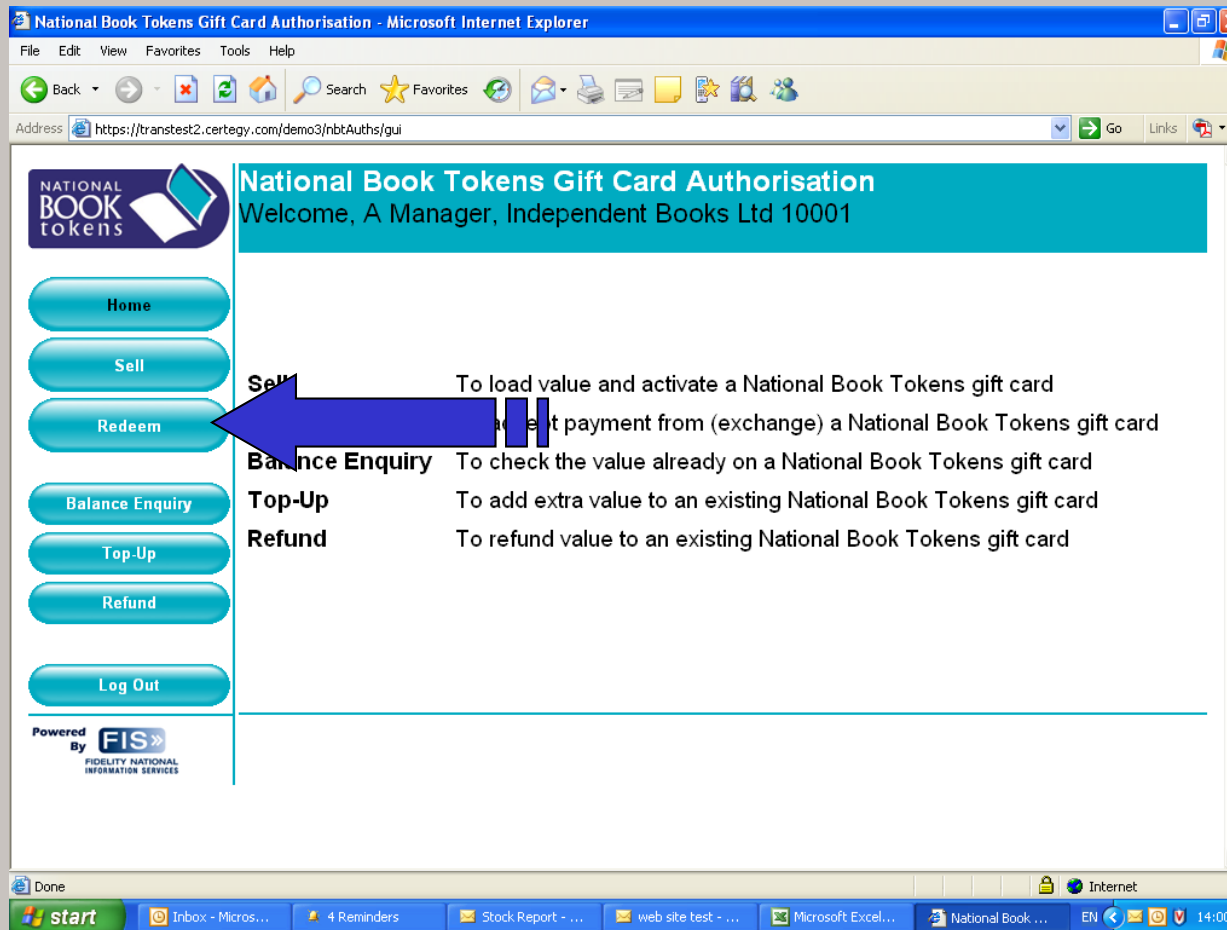


How to REDEEM a National Book Token Electronic Gift Card

- The following demonstration shows you how simple it is to REDEEM a National Book Token Electronic Gift Card
- Make sure that you REDEEM an Electronic Gift Card BEFORE you ring the transaction through your till
- The slide show will display the process of redeeming a National Book Token Electronic Gift Card and will highlight key points using animated arrows

Click your mouse for the next slide

How to REDEEM a National Book Token Electronic Gift Card



- On the HOME page, click the REDEEM button

Click your mouse for the next slide

How to REDEEM a National Book Token Electronic Gift Card

National Book Tokens Gift Card Authorisation
Sell (Load Value and Activate) Gift Card

Home
Sell
Redeem
Balance Enquiry
Top-Up
Refund
Log Out

Enter Employee PIN Submit

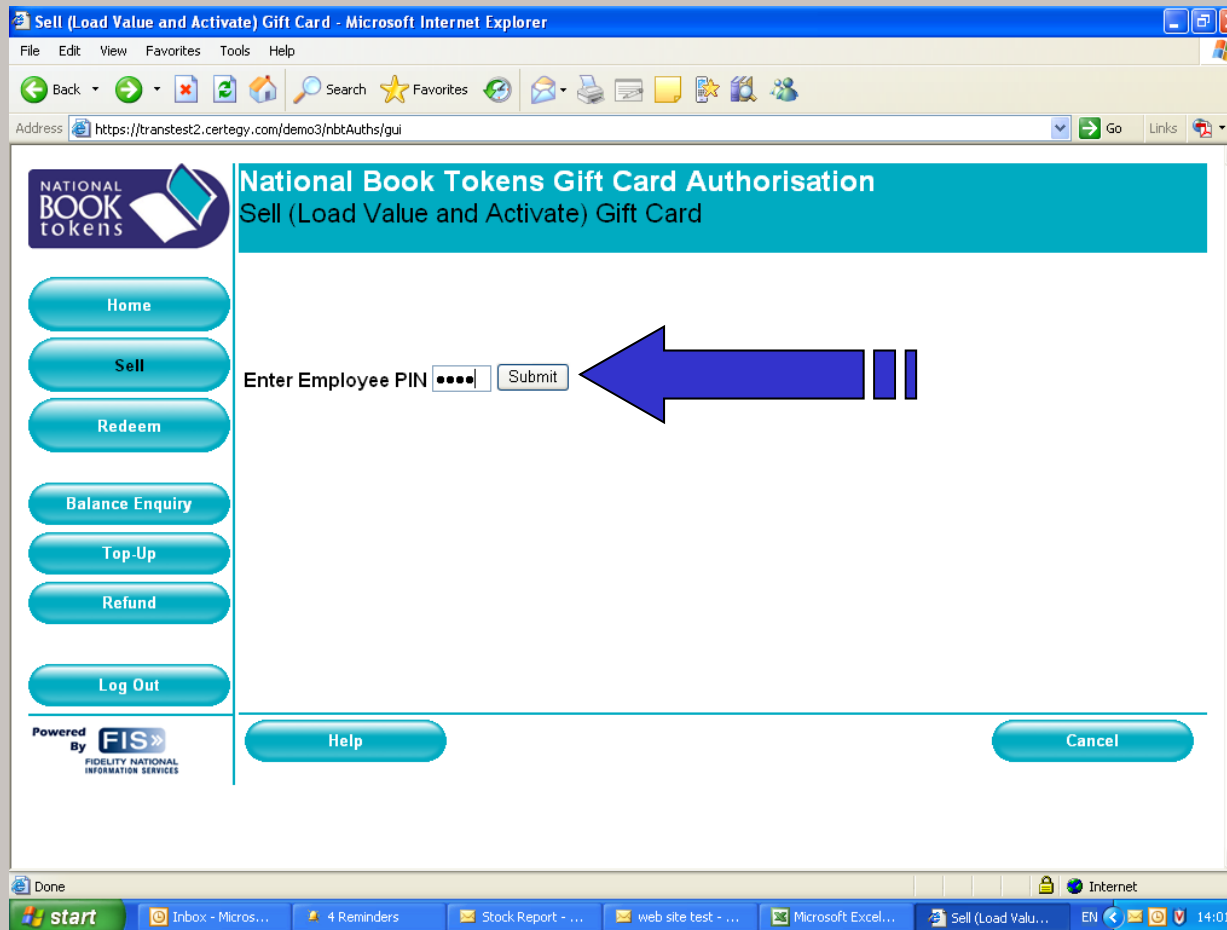
Help Cancel

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- For security you will be prompted to enter your 4 digit employee PIN

Click your mouse for the next slide

How to REDEEM a National Book Token Electronic Gift Card



- Enter your PIN and click SUMBIT to continue to the REDEEM page

Click your mouse for the next slide

How to REDEEM a National Book Token Electronic Gift Card

Redeem Gift Card - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address: https://transtest2.certery.com/demo3/nbtAuths/gui

NATIONAL BOOK tokens

National Book Tokens Gift Card Authorisation

Redeem Gift Card

1. Scan or swipe the gift card (or type the card number) (select 'Multiple Cards' if required)
2. Enter the amount(s) to be deducted from the gift card(s)
3. Select 'Confirm' to complete transaction - if making redemptions from multiple cards, only confirm once all the cards and amounts have been entered and totalled.

Employee: Employee 1

National Book Tokens Gift Card Amount Details

Clear 633792 Check

Multiple Cards

Help Confirm Cancel

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- You now need to scan the barcode on the back of the Electronic Gift Card, or enter the code manually here

Click your mouse for the next slide

How to REDEEM a National Book Token Electronic Gift Card

Redeem Gift Card - Microsoft Internet Explorer

Address: https://transtest2.certegy.com/demo3/nbtAuths/gui

National Book Tokens Gift Card Authorisation

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Employee: Employee 1

National Book Tokens Gift Card	Amount	Details
0340007881862	£	Balance: £10.00
		Total balance: £10.00

Buttons: Home, Sell, Redeem, Balance Enquiry, Top-Up, Refund, Log Out, Multiple Cards, Help, Confirm, Cancel

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- The UNIQUE card number will now be displayed

Click your mouse for the next slide

How to REDEEM a National Book Token Electronic Gift Card

National Book Tokens Gift Card Authorisation
Redeem Gift Card

1. Scan or swipe the gift card (or type the card number) (select 'Multiple Cards' if required)
2. Enter the amount(s) to be deducted from the gift card(s)
3. Select 'Confirm' to complete transaction - if making redemptions from multiple cards, only confirm once all the cards and amounts have been entered and totalled.

Employee: Employee 1

National Book Tokens Gift Card		Amount	Details
Clear	633792 0340007881862	£	Balance: £10.00
			Total balance: £10.00

Multiple Cards

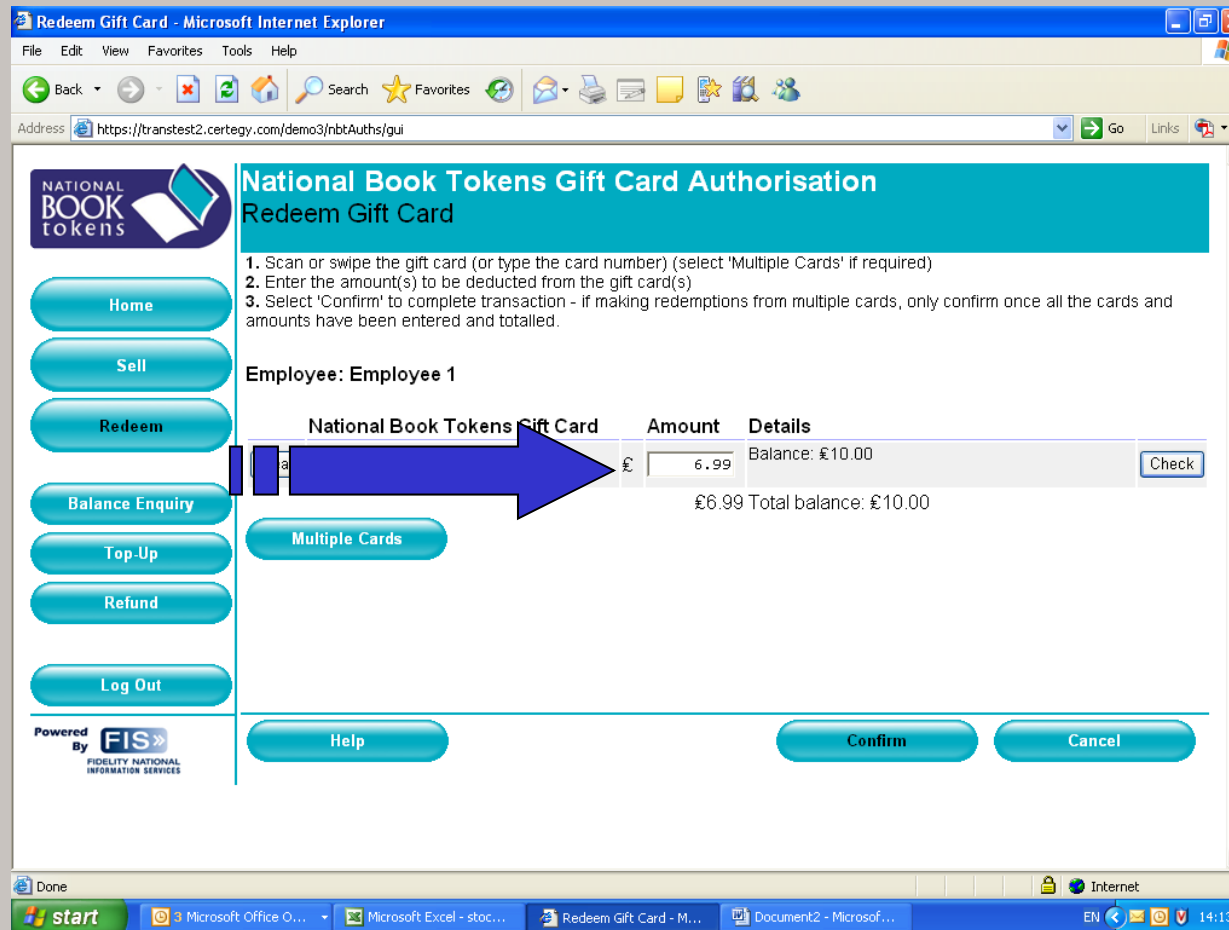
Help Confirm Cancel

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- The current balance of the card will now be displayed

Click your mouse for the next slide

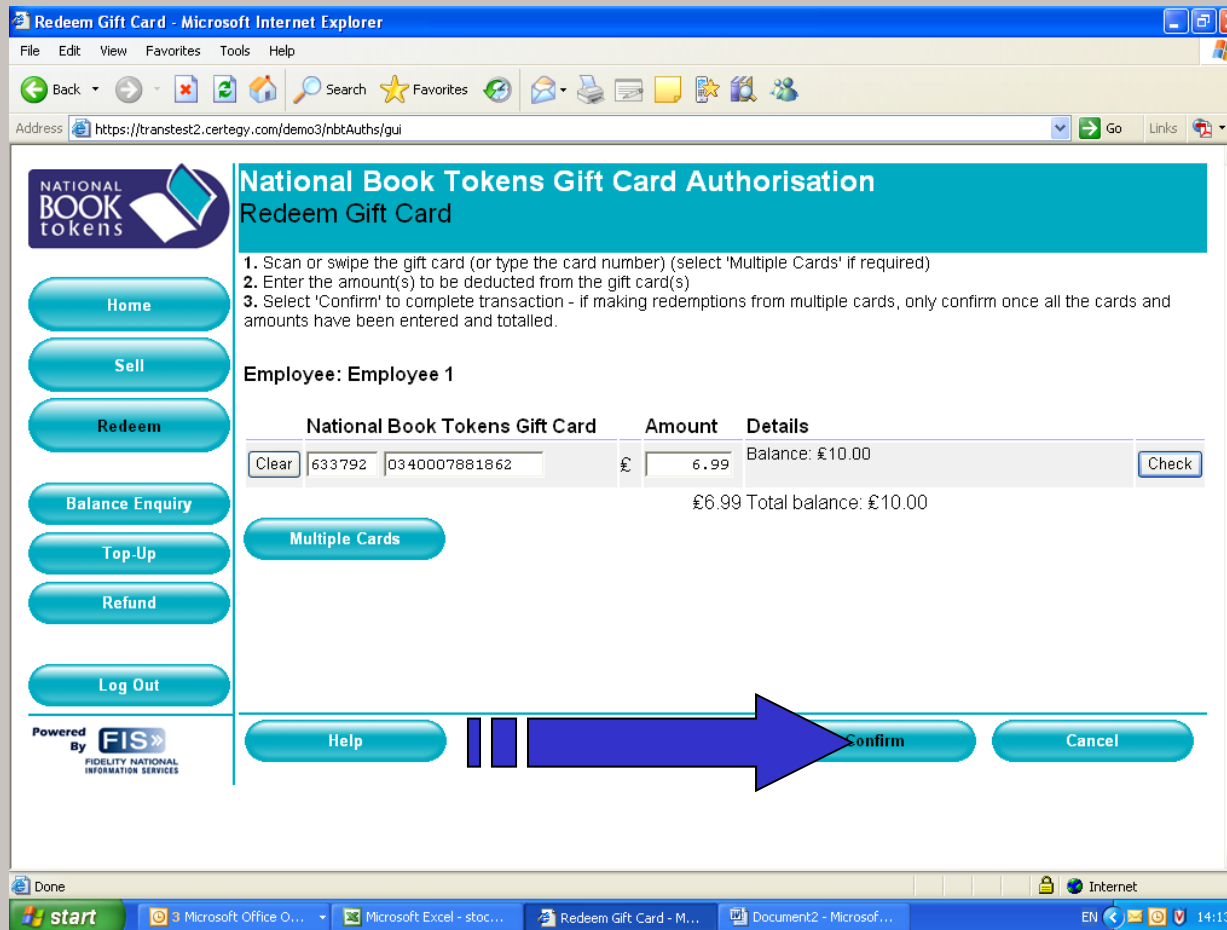
How to REDEEM a National Book Token Electronic Gift Card



- The value to be REDEEMED should now be added
- In this case a £6.99 book has been purchased

Click your mouse for the next slide

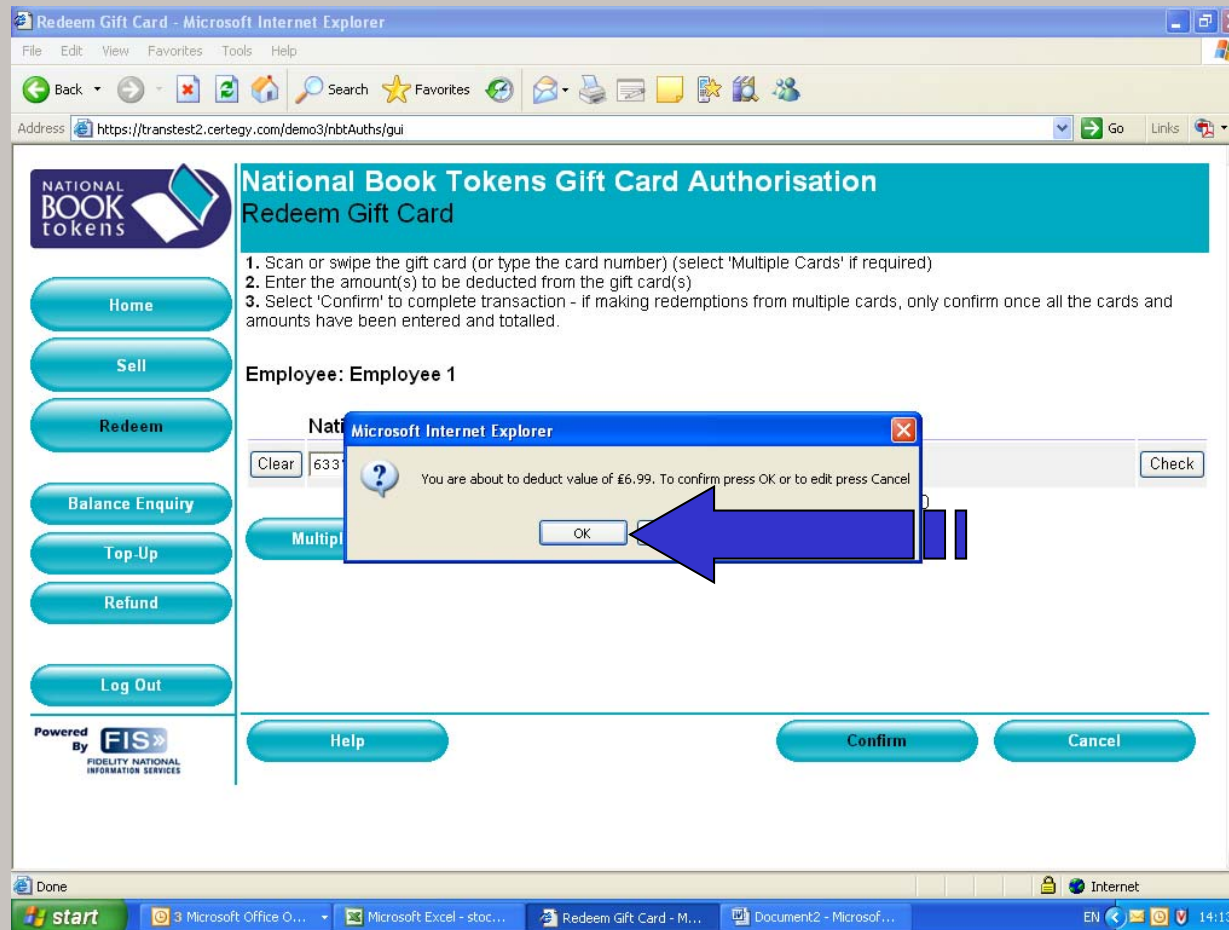
How to REDEEM a National Book Token Electronic Gift Card



- If this is the correct value to be redeemed, from the National Book Tokens Electronic Gift Card, click CONFIRM

Click your mouse for the next slide

How to REDEEM a National Book Token Electronic Gift Card



- If you are happy that the value to be REDEEMED from the card is correct, click OK

Click your mouse for the next slide

How to REDEEM a National Book Token Electronic Gift Card

The screenshot shows a Microsoft Internet Explorer browser window displaying the 'National Book Tokens Gift Card Authorisation Redeem Tokens Result' page. The page features a navigation menu on the left with buttons for Home, Sell, Redeem, Balance Enquiry, Top-Up, Refund, and Log Out. The main content area displays a table with the following data:

National Book Token Gift Card	Amount	Details
	£ 6.99	Auth Code: 19612, Balance: £ 3.01

Below the table is a 'Print Receipt...' button. The page is powered by FIS (Fidelity National Information Services). The browser's address bar shows the URL: https://transtest2.certegy.com/demo3/nbtAuths/gui. The Windows taskbar at the bottom shows several open applications, including Microsoft Office Word, Microsoft Excel, and the current browser window.

- The value REDEEMED from the card will now be displayed, plus the remaining card BALANCE

Click your mouse for the next slide

How to REDEEM a National Book Token Electronic Gift Card

Redeem Tokens Result - Microsoft Internet Explorer

Address: https://transtest2.certegy.com/demo3/nbtAuths/gui

National Book Tokens Gift Card Authorisation

Redeem Tokens Result

The following redemptions were authorised
Extra line of text goes here...

National Book Tokens Gift Card	Amount	Details
*****1862	£ 6.99	Auth Code: 19612, Balance: £ 3.01

Print Receipt...

- At this point, you may wish to print a receipt for your customer
- Simply click the **PRINT RECEIPT** button and a receipt will be generated for printing

Click your mouse for the next slide

How to REDEEM a National Book Token Electronic Gift Card

Independent Books Ltd 10001
7 HIGH STREET ROW
IBT SHOPPING CENTRE
IBT RETAIL PARK, CH1 1LX

NBT Gift Card - Redeem Receipt

Card Number	Amount	Auth Code	New Balance
*****1862	£ 6.99	19612	£ 3.01

Ref: 1108056775 Tue 19/02/2008 14:12
www.booktokens.co.uk

Auth Authorisation

Details
Auth Code: 19612, Balance: £ 3.01

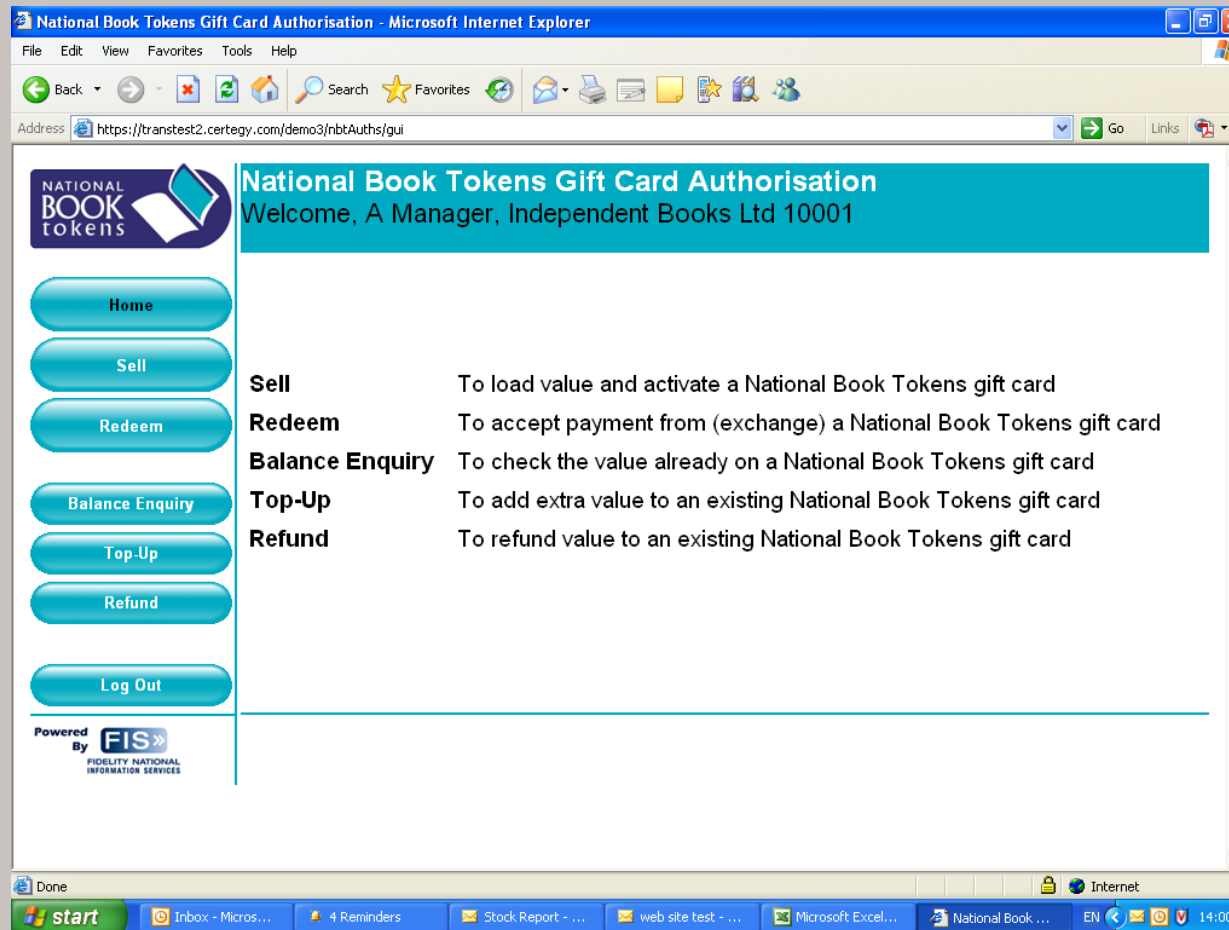
Refund
Log Out
Print Receipt...

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- You may then print out a receipt, using your default or nominated printer, for your customer

Click your mouse for the next slide

How to REDEEM a National Book Token Electronic Gift Card



- The REDEEM transaction is now complete and you should return to the National Book Tokens HOME page in readiness for your next transaction.
- The page can, of course, be minimized and remain in the background while you continue to work on your PC

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This now completes the demo for
how to REDEEM a National Book
Token Electronic Gift Card

For demos of other functions please return to

www.nationalbooktokens.co.uk/webdemo

